

Application Submission Details

How to Apply

To apply, please submit the following documents:

- **Completed Application Form**
- **CV (Curriculum Vitae)**
- **LifeThrive Report** completed using <https://assessments.lifethrive.com/>

You can submit your application via:

- **Email:** recruitment@thec3.uk

Application Deadline

All applications, including the required documents, must be received by the date **stated on thec3.uk/join-us**. Late applications may not be considered.

Interview Process & Next Steps

- Shortlisted candidates will be contacted around a week after the deadline.
- Interviews will take place **in person** with a **panel interview** on the date **stated on thec3.uk/join-us**.
- Candidates invited to interview must bring:
 - **Photo ID** (e.g., passport or driver's license)
 - **Proof of right to work in the UK** (if applicable)
 - **A self-disclosure of any criminal convictions** in a **sealed envelope**, which will only be opened if an offer is made
- Successful candidates are usually notified within a week of the final interview.
- The offer will be conditional hearing back from references, Right to Work checks and DBS checks

Contact for Queries

If you have any questions regarding the application process or the LifeThrive Report, please contact the HR & Compliance Manager on hr@thec3.uk